

WASTEWATER EXAM APPLICATION CHECKLIST

HAVE YOU COMPLETED THE FOLLOWING?

SECTION A - PERSONAL INFORMATION ____

SECTION B - EDUCATION - HIGH SCHOOL INFORMATION ____

GED INFORMATION ____

COLLEGE TRANSCRIPT INCLUDED (IF USED FOR POINTS) ____

SECTION C - WORK HISTORY EXPERIENCE INFORMATION ____

SECTION D - TRAINING ATTENDED ____

SECTION E - PAYMENT ENCLOSED ____



KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT

APPLICATION FOR OPERATOR EXAMINATION

-----FOR OFFICE USE ONLY-----DO NOT WRITE IN THIS SPACE-----

I.D. # _____
FINAL SCORE _____
DISTRICT _____

APPLICATION VERIFIED _____
CERTIFICATE # _____
NOTES: _____

WASTEWATER

THIS FORM MUST BE COMPLETED BY THE APPLICANT AND RECEIVED BY THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT NO LATER THAN TWO WEEKS BEFORE THE DATE OF EXAMINATION. THE \$25.00 FEE MUST ACCOMPANY THE APPLICATION.

LOCATION OF EXAMINATION: _____ DATE OF EXAMINATION: _____

CERTIFICATION CLASS APPLYING FOR: CLASS SMALL SYSTEM _____ CLASS I _____ CLASS II _____
CLASS III _____ CLASS IV _____

PLEASE PRINT

SECTION A - PERSONAL INFORMATION

TITLE (MR.)(MRS.)(MS) _____ Applicant's e-mail address: _____

LAST NAME: _____ FIRST NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ COUNTY: _____

TELEPHONE (WORK): _____ (HOME): _____

EMPLOYER: _____ EMPLOYER CONTACT: _____

ADDRESS: _____ EMPLOYER PHONE #: _____

CITY: _____ STATE: _____ ZIP: _____

(OVER)

SECTION B - EDUCATION (*Education must meet requirements of K.A.R. 28-16-30(a)(3)*)

High School Diploma: ___ Yes ___ No

GED: ___ Yes ___ No

Year: _____

| ¹ High School Attended | ¹ City and State | ¹ Graduation Year |
|-----------------------------------|-----------------------------|------------------------------|
| | | |

¹*This information must be provided or the application will be returned.*

| ² College or University Attended | Dates Attended | Hours or Degree Obtained |
|---|----------------|--------------------------|
| | | |
| | | |
| | | |
| | | |

²*College Transcript Must Accompany Application***SECTION C - EXPERIENCE** (*Experience for the desired certification class must meet requirements of K.A.R. 28-16-31(a)*)**STATEMENT**I, _____ AM PRESENTLY EMPLOYED BY
(NAME)_____ IN THE OPERATION, MAINTENANCE AND/OR
MANAGEMENT OF THEIR WASTEWATER TREATMENT FACILITY.**WORK HISTORY - ONLY WORK PERTAINING TO A WATER SUPPLY SYSTEM. AS PER K.A.R. 28-16-30, THIS SHALL INCLUDE ONLY THAT WORKING EXPERIENCE WHERE THE OPERATOR IS ENGAGED IN THE DAILY OPERATION, MAINTENANCE, OR BOTH, OF A WASTEWATER TREATMENT FACILITY.****(APPLICATION WILL NOT BE ACCEPTED IF THIS INFORMATION IS NOT PROVIDED.)**PRESENT EMPLOYER: EMPLOYED FROM (YY/MM): EMPLOYED TO (YY/MM): HOURS PER WEEK:

DETAILED LIST OF DUTIES PERFORMED/NO. OF HOURS PER WEEK PERFORMING THESE DUTIES:

SIGNATURE OF CONTACT FOR CURRENT**EMPLOYMENT VERIFICATION:** _____

(NAME)

(PHONE NUMBER)

SECTION C - EXPERIENCE (CONTINUED)

PREVIOUS WORK HISTORY - ONLY WORK PERTAINING TO WASTEWATER TREATMENT FACILITY.

PREVIOUS EMPLOYER: EMPLOYED FROM (YY/MM): EMPLOYED TO (YY/MM): HOURS PER WEEK:

DETAILED LIST OF DUTIES PERFORMED/NO. OF HOURS PER WEEK PERFORMING THESE DUTIES:

**NAME OF CONTACT FOR
EMPLOYMENT VERIFICATION:** _____
(NAME) (PHONE NUMBER)

THE INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT PROVIDING FALSE INFORMATION WILL LEAD TO FORFEITURE OF THE APPLICATION FEE AND A PROHIBITION FROM TAKING A WATER OPERATOR EXAMINATION FOR A PERIOD OF TWO YEARS.

³(SIGNATURE)

(DATE)

³APPLICATION WILL NOT BE ACCEPTED WITHOUT OPERATOR SIGNATURE.

(OVER)

SECTION D - TRAINING ATTENDED

WORKSHOPS, SCHOOLS & CORRESPONDENCE COURSES APPLICABLE TO THIS EXAMINATION

COURSE TITLE

LOCATION

DATE

If paying by Discover Card/Novus, please complete this form.

DISCOVER CARD / NOVUS PAYMENTS ONLY

Account Number: _____

Expiration Date: _____

Name as it appears on the card: _____

Mailing Address: _____

City / State/ Zip Code: _____

A 2.5% convenience fee will be assessed on this transaction to cover costs associated with acceptance of this credit card.

Signature: _____ Daytime Phone: _____ Evening Phone: _____

SEND COMPLETED APPLICATION AND \$25.00 FEE

TO: TERESA SCHUYLER
KDHE-BUREAU OF WATER
TECHNICAL SERVICES SECTION
1000 SW JACKSON ST., SUITE 420
TOPEKA, KS 66612-1367

***PAYMENT MUST BE MADE PAYABLE
TO KDHE AND MUST ACCOMPANY
THIS APPLICATION***